

PARTS LIST DESCRIPTION		
ITEM#	DESCRIPTION	QTY
1	CYLINDER (OPTIONAL)	1
2	CYLINDER SPRING/COLLAR (OPTIONAL)	1
3	ESCUTCHEON O/S	1
4	LEVER ASSEMBLY (O/S LEFT)	1
5	SPINDLE	1
6	LEVER ASSEMBLY (I/S LEFT)	1
7	ESCUTCHEON I/S	1
8	ESCUTCHEON MOUNTING SCREWS	2
9	ASSEMBLY MOUNTING SCREW	2
10	SPINDLE	1
11	FACE PLATE SCREW	2
12	FACE PLATE	1
13	MORTISE LOCK CASE MOUNTING SCREW	2
14	MORTISE LOCK CASE	1
15	MOUNTING POST	2

NOTE: LEFT HAND mounting is shown

Step 1 Prepare door per supplied template

Step 2 Insert mortise lock case (item 14) into mortise cutout and fasten to door with screws (item 13)

Step 3 Insert inside and outside spindles (items 5 & 10) into the mortise lock case hub and tighten screw

Step 4 Insert 2 mounting posts (item 15) into the outside lever assembly (item 4)

Step 5 Position outside (O/S) lever assembly onto the mortise lock case- line up spindle & mounting posts with mortise lock case

Step 6 Position inside (I/S) lever assembly (item 6) onto the mortise lock case- line up spindle

Step 7 Using the 2 mounting screws (item 9) fasten the I/S lever assembly to the O/S lever assembly

Step 8 Install O/S & I/S Escutcheons (items 3 & 7) over lever assemblies and fasten with screws (item 8)

Step 9 Optional- Screw in cylinder (item 1) using spring & cylinder collar (item 2)- some models use no cyl. collar

Step 10 Thread cylinder to operational depth and secure with mortise lock case set screw

Step 11 Fasten face plate (item 12) on using screws (item 11)

Step 12 ALWAYS CHECK OPERATION OF LOCK SET PRIOR TO LOCKING/SHUTTING DOOR

TO CHANGE HANDING: REVERSE INSIDE & OUTSIDE LEVER ASSEMBLIES (items 4 & 6) & CHANGE MORTISE LOCK CASE HANDING

PARTS LIST DESCRIPTION		
ITEM#	DESCRIPTION	QTY
1	ROSE (INSIDE & OUTSIDE)	2
2	MOUNTING POST	2
3	LEVER ASSEMBLY (O/S LEFT)	1
4	CYLINDER (OPTIONAL)	1
5	CYLINDER SPRING (OPTIONAL)	1
6	CYLINDER COLLAR (OPTIONAL)	1
7	LEVER ASSEMBLY (I/S LEFT)	1
8	THUMB TURN (OPTIONAL)	1
9	THUMB TURN MOUNTING SCREWS (OPTIONAL)	2
10	ASSEMBLY MOUNTING SCREWS	2
11	SPINDLE	1
12	FACE PLATE SCREW	2
13	FACE PLATE	1
14	MORTISE LOCK CASE MOUNTING SCREW	2
15	MORTISE LOCK CASE	1
16	SPINDLE	1

NOTE: LEFT HAND mounting is shown

Step 1 Prepare door per supplied template

Step 2 Insert mortise lock case (item 15) into mortise cutout and fasten to door with screws (item 14)

Step 3 Insert inside and outside spindles (items 11 & 16) into the mortise lock case hub and tighten screw

Step 4 Insert 2 mounting posts (item 2) into the outside lever assembly (item 3)

Step 5 Press rose (item 1) onto the outside lever assembly (item 3)

Step 6 Position outside (O/S) lever assembly onto the mortise lock case-line up spindle & mounting posts with mortise lock case

Step 7 Position inside (I/S) lever assembly (item 7) onto the mortise lock case- line up spindle

Step 8 Using the 2 mounting screws (item 10) fasten the I/S lever assembly to the O/S lever assembly

Step 9 Press rose (item 1) onto the inside lever assembly (item 7)

Step 10 Optional- Screw in cylinder (item 4) using spring and collar (items 5 & 6)

Step 11 Thread cylinder to operational depth and secure with mortise lock case set screw

Step 12 Fasten face plate (item 13) on using screws (item 12)

Step 13 Install thumb turn (items 8 & 9) if required

Step 14 ALWAYS CHECK OPERATION OF LOCK SET PRIOR TO LOCKING/SHUTTING DOOR

TO CHANGE HANDING: REVERSE INSIDE & OUTSIDE LEVER ASSEMBLIES (items 3 & 7) & CHANGE MORTISE LOCK CASE HANDING